

Approved 7/10/24

**BOIS BLANC TOWNSHIP  
Regular Meeting  
June, 2024  
Bois Blanc Township Hall**

Meeting was called to order at 7:00 pm Supervisor Brent Sharpe

Pledge of Allegiance

Present: Diane Akright, Brent Sharpe, Keri Viers, Anne Kennedy, Tom Wybranowski,

Others: B Beson, D Freye, R Navarre, C Viers, J Beugly, A Beugly, D Nelson, B Schlund, C Schlund  
Agenda was reviewed and accepted.

Minutes were submitted to all board members prior to the meeting. Motion was made by A Kennedy, 2<sup>nd</sup> by T Wybranowski to accept the 5/08/24 minutes with one correction. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright, T Wybranowski Nays: none **Motion 2024-070 carried**

Treasurers report was read.

Budget Amendment: One budget amendment was presented for the 2023-2024 FY. Motion was made by D Akright, 2<sup>nd</sup> by K Viers to move \$292.01 from Planning Salary/Per Diem to General Utilities (237.65) and Bank Charges (54.36). Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright, T Wybranowski Nays: none **Motion 2024-071 carried**

Motion was made by K Viers, 2<sup>nd</sup> by T Wybranowski to pay the bills. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, K Viers & D Akright Nays: none **Motion 2024-072 carried**

**Department Reports:**

**Airport:** Papi lights have been adjusted. New JD zero turn is back with the proper fuse and working great. We will be participating in Wings of Mercy fundraiser this year. (Wings of Mercy helps to fly kids with a financial need for health care free of charge.)

**Fire:** Chad & Megan passed written and practical testing for FF I & II and have been added to the on-call roster. Jessi went through all our medical inventory and updated everything expired as is required. We can order EPI Pens through McKesson and may order extra's to make sure everyone has one when they go on a call.

**Marina:** The Harbormaster (Jay Beugly) presented a written report to the board and summarized the info for us. (see attached) Jay noted that he will be working on basic maintenance issues at the marina and he will need an excavator to get the ramp out of the mud at Lake Thompson. Motion was made by T Wybranowski, 2<sup>nd</sup> by K Viers to approve Jeff Parent as Deputy Harbor Master. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright, T Wybranowski Nays: none **Motion 2024-073 carried**

Motion was made by D Akright, 2<sup>nd</sup> by K Viers to approve the HC's recommendation to accept ICI's bid for the trenching by the outhouses. Estimate received was max. \$800. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright, T Wybranowski Nays: none **Motion 2024-074 carried**

Harbor Commissioner's terms are up 12/31/24. Some are willing to serve a second term and others will be vacating. We will be posting for interested applicants to serve a 4 year term from 2025-2028.

**Law:** No report

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**Cemetery:** No report

**Parks and Rec:** MDARD came out last week for their final inspection of Bright Water Park. All went well. They will be closing out the grant. Outhouse on the DNR ground at the end of Bible Road has been set. There is some minor work to do yet before opening it. There will be an information kiosk set on the side of it with some additional information. Next meeting is tomorrow 6/13 at 4:00pm.

Motion was made by D Akright, 2<sup>nd</sup> by A Kennedy to accept the P&R recommendation to appoint James Robinson to the current opening. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright, T Wybranowski Nays: none **Motion 2024-075 carried**

**Planning:** Planning has increased their meeting schedule to accommodate the needs of requests and review. Last meeting was a mixed discussion regarding the application for the Pavillion and what requirements may need to be met (like parking) and the Liedel Re-zone request to Commercial II. A public hearing on the re-zoning is set for 6/27. Planning Commission meets tomorrow morning and plan to continue discussions on trailers & camping.

**Transfer Station:** GFL will be here to pick-up tomorrow. Thinking ahead to winter, Rich would like to request that the trash day for December through April be moved to Saturday rather than Sunday. Motion was made by D Akright, 2<sup>nd</sup> by K Viers to move the Transfer Station winter schedule to Saturdays instead of Sunday. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright, T Wybranowski Nays: none **Motion 2024-076 carried**

**Zoning:** 3 permits have been received and approved. Assisted the PC with a site plan. First received in several years. Have some concerns regarding liability for approvals based on customer marked boundaries and applications for accessory buildings. Suggestion was made to consider an owner signed affidavit with the application that indicates 1) they take full responsibility for any discrepancy in the boundary marking and 2) An agreement and acknowledgement that the proposed accessory building is not to be used as a dwelling. Board suggested that Damien present this to legal council before moving forward.

**Maintenance:** Motion was made by D Akright, 2<sup>nd</sup> by K Viers to appoint Linda Gekle to a custodial position for the township offices and the Wagner Room/Fire Bldg. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright, T Wybranowski Nays: none **Motion 2024-077 carried**

#### **Old Business:**

**Parking ordinance:** A copy of the most recent Parking ordinance with edits was again reviewed by the board. Motion was made by A Kennedy, 2<sup>nd</sup> by T Wybranowski to accept and implement. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright, T Wybranowski Nays: none **Motion 2024-078 carried**

**The clerk will contact Legal Council regarding the revisions and a summary for publishing if required. Final will be posted locally and on our website. \*Check with Dirk Heckman about any restrictions on roadside signage about no parking.**

#### **Public Comment:**

Clover asked if the River Property was to be mowed this year and if the signage "future site of" is to be put up. (Harbor Commission is looking into mowing as of last weeks meeting. I believe they are also working on the signage as well, but will try to get an update from the HC.)

Clover also asked about possible recognition or payment to Wilkes for flying our Fire Fighters at no charge back and forth this winter for training. Neither is a problem. Need some directive from the Fire Chief.

Doug had some questions/observations regarding the new Parking Ordinance and it's restrictions on roadside parking.

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**New Business:**

- Nomination Petitions for anyone running for office on the November ballot are required to be turned in by July 18<sup>th</sup> with their Affidavit of Identity. Forms with instructions were available on the table. There are also 2 openings on School Board which will require a different nominating petition. Anyone interested in running can see the clerk or President of the School Board for forms.
- Correctional Board of Review is set for July 16, 2024.
- Motion was made by K Viers, 2<sup>nd</sup> by T Wybranowski to add Megan Hawver to the payroll as Deputy Treasurer. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright, T Wybranowski Nays: none **Motion 2024-079 carried**
- Motion was made by A Kennedy, 2<sup>nd</sup> by T Wybranowski to authorize Supervisor Sharpe to sign the letters to the banks adding Megan Hawver to our accounts. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright, T Wybranowski Nays: none **Motion 2024-080 carried**
- Motion was made by T Wybranowski, 2<sup>nd</sup> by K Viers to have someone come over from the mainland and quote a sound system for the Wagner Room. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright, T Wybranowski Nays: none **Motion 2024-081 carried** Historical Society put in a grant last year to the Foundation that was approved for \$2853.00 A detailed quote will give us a better idea of what would be recommended.
- A new road name was requested for a new land division that will result in 5 new pieces off the access drive. Request was made to have the access drive to the East of Gobles Drive named "Fawn Trail". Any other roads on the island ending with Trail appear to be an extension of a private drive. Motion was made by D Akright, 2<sup>nd</sup> by T Wybranowski to name the new road Fawn Dr. Roll call vote: Ayes: A Kennedy, B Sharpe, K Viers & D Akright, T Wybranowski Nays: none **Motion 2024-082 carried**

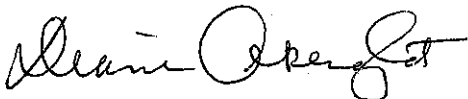
**Correspondence and Meetings :**

The following was received and shared with the board.

- DNR letter regarding land auction – only one piece offered on Bois Blanc Island
- Letter for our records from the Historical Society regarding their agreement with Nye Birch Shop regarding parking. (Temporary plan)

There being no further business, the meeting was closed at 8:00 pm

Respectfully Submitted,



Diane M Akright , Bois Blanc Township Clerk

CASH SUMMARY BY FUND FOR BOIS BLANC TOWNSHIP

FROM 05/01/2024 TO 05/31/2024  
 FUND: 101 206 207 226 295 594  
 CASH ACCOUNTS

Fund	Description	Beginning Balance 05/01/2024	Total Debits	Total Credits	Ending Balance 05/31/2024
101	GENERAL FUND	480,630.70	19,268.30	31,134.86	468,764.14
206	FIRE FUND	345,154.88	6,841.44	14,356.32	337,640.00
207	LAW FUND	215,322.99	2,749.42	3,943.77	214,128.64
226	TRANSFER STATION FUND	173,408.79	3,414.83	3,311.67	173,511.95
295	AIRPORT FUND	336,773.73	9,107.50	17,698.25	328,182.98
594	MARTINA FUND	419,327.67	5,702.83	2,868.05	422,162.45
	TOTAL - ALL FUNDS	1,970,618.76	47,084.32	73,312.92	1,944,390.16

Check Date	Check	Vendor	Vendor Name	Invoice Vendor	Description	Amount
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06/11/2024	19662	AIRGAS2	AIRGAS USA, LLC	AIRGAS USA, LLC	OXY CYL RENTAL	54.40
06/11/2024	19663	AGE	AMERICAN GAS PRODUCTS	AMERICAN GAS PRODUCTS	PROPANE - FIRE BARN	2,554.82
06/11/2024	19664	BLOOM	BLOOM SLUGGETT MORGAN	BLOOM SLUGGETT MORGAN	AFTORNEY FEES THROUGH 053124	955.50
06/11/2024	19665	MISC	CHAD VALLANCE	CHAD VALLANCE	FFI & II TRAVEL REIMB	338.39
06/11/2024	19666	CVIERS	CHRIS VIERS	CHRIS VIERS	MAINT MILEAGE FOR MAY 60 X .67	40.20
06/11/2024	19667	DAMTEN	DAMTEN NELSON	DAMTEN NELSON	ZONING MILEAGE APRIL/MAY 355 X .6	237.85
06/11/2024	19668	GFL	GFL ENVIRONMENTAL USA INC	GFL ENVIRONMENTAL USA INC	GARBAGE REMOVAL 050124	1,731.16
06/11/2024	19669	JAY BEUGLY	JAY BEUGLY	JAY BEUGLY	FLOWERS FOR THE MARTINA	153.36
06/11/2024	19670	MTA	MICHIGAN TOWNSHIPS ASSOCIA	MICHIGAN TOWNSHIPS ASSOCIA	ANNUAL MTA DUES 7/1/24 - 6/30/25	638.32
06/11/2024	19671	PLAUNT	PLAUNT TRANSPORTATION	PLAUNT TRANSPORTATION	FERRY TRANSPORTATION COSTS	663.77
06/11/2024	19672	QUILL	QUILL	QUILL	OFFICE SUPPLIES - PAPER & FILE FO	55.48
06/11/2024	19673	RICK NAV	RICKY NAVARRE	RICKY NAVARRE	MAINT MILEAGE FOR MAY - 134 X .67	89.78
06/11/2024	19674	ST. IGNACE	ST. IGNACE NEWS	ST. IGNACE NEWS	PUBLIC NOTICE ZBA - SALLY COOK	110.00
06/11/2024	19675	TDS	TDS TELECOM	TDS TELECOM	TELEPHONE AND INTERNET	691.13

CNBSG1 TOTALS:

Total of 14 Checks: 8,314.16  
 Less 0 Void Checks: 0.00

Total of 14 Disbursements: 8,314.16

*(M) RV  
 2nd. Tow.  
 All copies*

## Harbormaster update

June 2024

### Assistant Harbormaster

- I asked Jeff Parent to be my assistant. I have worked with Jeff on numerous projects and would like to proceed with hiring him to help when I am off island or unavailable

### Slips

- Sent updated waitlist to Tom Bach to post online, printed a copy and posted at doghouse
- Transient slip fees as of June 3<sup>rd</sup>, 2024 is at \$679
- I talked with a couple of transient boaters, notifying them of the rates, all are paid up to date

### Parking

- Signage
  - Unable to drive some of the posts due to proximity to power line and large boulders
  - Bought a couple bags of concrete for bases need to pick up 2 additional bags
  - Plan to order some additional 30min signs for causeway and 15min loading signs for near doghouse
- Left numerous notes on cars that are parked improperly
  - I let them know that the spot is inappropriate for their usage and includes my name and harbormaster title
- Loading zones near ferry dock – in planning phase, not yet purchased supplies
- I would like to paint on the blacktop in each parking spot labeling maximum time for parking in each spot. (painting "30min" along the causeway, ect..) – seeking Harbor Commission approval

### Maintenance

- Island Marina
  - Large extinguisher by doghouse appears to be overcharged, suggest we replace it. I don't know who would inspect the new extinguisher and provide a tag for it
  - Reattached a second safety ladder. Welded together a third, but it might be too bent
  - Purchased and planted flowers in existing pots
  - New transient rate signs are posted
  - Need to buy paint to start repainting transient "blue"
  - Need to buy about 10, 4"x 6" treated boards at about \$25 each = \$250.00
  - Need to buy about 10, 4"x4" treated boards at about \$17 each = \$170.00
- Lake Thompson
  - Moved handicap ramp from marina to bridge the gap to the dock
  - Purchased boards and repaired handrail
  - Need an excavator or backhoe to reposition dock so access to boat ramp isn't blocked

**FINAL 2023-2024 BUDGET AMENDMENTS**

101 General Fund

-292.01 from Planning Salary/Per Diem

+237.65 Utilities

+54.36 Bank Charges

*(M) D.A.  
2nd K.V. all eyes*