

Approved 12/08/21

**BOIS BLANC TOWNSHIP**  
**Regular Meeting**  
**Nov 17, 2021**  
**Bois Blanc Township Hall**  
**Also available to the public via tele-conference**

Meeting was called to order at 7:00 pm by Supervisor Brent Sharpe

Pledge of Allegiance

Roll call of Attendance: Present: Anne Kennedy, Tom Wybranowski (via telephone – Midland, MI), Brent Sharpe, Diane Akright,  
Absent: Louise Sullivan

Motion was offered by D Akright, 2<sup>nd</sup> by A Kennedy, to adopt the OMA requirements for the accommodation of the absence of any member of the Township Board to Military duty, a medical condition, or a statewide or local state of emergency or state of disaster that would risk the personal health or safety of members of the public or the Township Board if the meeting were held in person as part of the rules of procedure for the Township Board. Roll call vote: Ayes: Anne Kennedy, Brent Sharpe, Diane Akright, Abstain: Tom Wybranowski, Absent: Louise Sullivan. **Motion 2021-117 carried**

Tom Wybranowski, being absent due to a medical reason and with a medical note on file, will be allowed full voting privileges at tonight's meeting.

Agenda was reviewed. Suggestion was made by D Akright that we move the "Designated Entity Administrator for SAM.gov" up to just before the Departmental reports so Clover Schlund (notary) can leave the meeting early if necessary.

Minutes were submitted to all board members prior to the meeting. Motion was made by D Akright, 2<sup>nd</sup> by A Kennedy to accept minutes as revised from 10/13 General Meeting. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: L Sullivan **Motion 2021-118 carried.**

Treasurer's report was read by Anne Kennedy.

Budget amendments: None

Motion was made by T Wybranowski, 2<sup>nd</sup> by A Kennedy to pay the bills as presented. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: L Sullivan **Motion 2021-119 carried.**

**Registration to SAM.gov:** Registration to the SAM.gov website is required for the block grant program with MDOT Aeronautics. This registration has finally been completed, but it also requires a notary stamped letter showing the designated Entity Administrator. Motion was offered by A Kennedy, 2<sup>nd</sup> by T Wybranowski that the Township Clerk, D Akright be designated as the Entity Administrator for SAM.gov. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: L Sullivan **Motion 2021-120 carried.**

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**Department Reports:**

**Airport:** Report was offered by Chris Viers. All the lights on the runway have been updated.

**Fire:** Report was offered by Fire Chief, Brandon Schlund. Some maint work being done. Jessi taking over the roll of inventory/supply procurement. Order for medical supplies have been placed. Bryce will be coming to set-up a radio for the older tanker and may be updating the pagers. In the process of scheduling a fire school this winter.

**Marina:** Report was offered by Harbor Master, Larry Phillips. Rip Rap is arriving. Should be a total of 7 +/- loads. Will soon be getting the bubblers set. Meeting with UPEA went well. A lot of good ideas to organize how the property development can be done. Ryan was there to help give info. A second meeting is set for this Friday. Should be a rough draft of ideas/usage put to paper for development.

**Law:** Been quiet. Boat is out of the water and stowed for winter.

**Cemetery:** no report

**Parks and Rec:** Met on sight with Army Corp of Engineers. Walk through went well. We need to do some new drawings/mapping with some revisions discussed and upload that to the EGLE permit.

**Planning:** Consultant is updating Chapters as discussed. There is a meeting scheduled for December.

**Transfer Station:** No report

**Zoning:** Things are slowing down. We are up to 27 permits this year. Hoping to get good revised drafts together regarding key problematic areas of zoning, so they will be ready to address when we schedule a workshop this winter.

**Maintenance:** No reports

**Health Committee:** Request was made to consider swapping the law office for the medical office. Law office already has a window to the Wagner Room that could be utilized. Joe rarely utilizes the office at all. He has not objections to the move. Law contract just requires us to have an office available for him to use with phone/computer lines. We will need to have the door knobs switched, or re-keyed. We will have to schedule a date time to work on the shift. Clover and Joe both said they would help with the move.

**Old Business:**

**Rip Rap Installation increase:** Original estimate from Robiadek for the Marina Rip-Rap work was done in April 2020. The board approved the estimate at that time for \$65,500. For multiple reasons this project was delayed. The new estimate (Oct 2021) is for \$74,700. Motion was made by D Akright, 2<sup>nd</sup> by T Wybranowski to approve the increase of \$9,200 for the needed Rip Rap work for the Marina shoreline. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: L Sullivan **Motion 2021-121 carried.**

**Planning Commission Openings: (8 applications/letters of interest were received in all.)**

Motion was offered by A Kennedy, 2<sup>nd</sup> by T Wybranowski to appoint L Sullivan as the Board Liaison Member to the Planning Commission. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: L Sullivan **Motion 2021-122 carried.**

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Motion was offered by A Kennedy, 2<sup>nd</sup> by D Akright to appoint Jessica LaPorte to the Planning Commission. Roll call vote: Ayes: A Kennedy, B Sharpe, D Akright Nays: T Wybranowski, Absent: L Sullivan **Motion 2021-123 carried.**

Motion was offered by A Kennedy, 2<sup>nd</sup> by D Akright to appoint Bob Stowe to the Planning Commission. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: L Sullivan **Motion 2021-124 carried.**

Motion was offered by T Wybranowski, 2<sup>nd</sup> by D Akright to appoint Rob Cochran to the Planning Commission. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: L Sullivan **Motion 2021-125 carried.**

Motion was offered by T Wybranowski to appoint Jim Mackey to the Planning Commission. Motion died for lack of 2<sup>nd</sup>.

Motion was offered by A Kennedy, 2<sup>nd</sup> by D Akright to appoint Joe Fitzgerald to the Planning Commission. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: L Sullivan **Motion 2021-126 carried.**

The new Planning Commission Board is: Louise Sullivan, Jessi LaPorte, Bob Stowe, Rob Cochran and Joe Fitzgerald. Louise's position as Liaison is for 1 year at a time renewable each year until roll as Trustee ends in 2024. All other members serve a 3 year term that will expire December 2024. A special thank you to all applicants that submitted a letter of interest.

**Parks & Recreation Committee Openings:** (7 applications/letters of interest were received in all.)

Motion was offered by A Kennedy, 2<sup>nd</sup> by T Wybranowski to appoint Bruce Thibodeau to Parks & Recreation. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: L Sullivan **Motion 2021-127 carried.**

Motion was offered by A Kennedy, 2<sup>nd</sup> by T Wybranowski to appoint Diane Akright as Board Liaison Member to the Parks and Recreation Committee. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, Nays: none Abstain: D Akright Absent: L Sullivan **Motion 2021-128 carried.**

Motion was offered by A Kennedy, 2<sup>nd</sup> by T Wybranowski to appoint Ginger Canup to the Parks & Recreation Committee. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: L Sullivan **Motion 2021-129 carried.**

Motion was offered by D Akright, 2<sup>nd</sup> by T Wybranowski to appoint Karen Beauchamp to the parks & Recreation Committee. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: L Sullivan **Motion 2021-130 carried.**

Motion was offered by A Kennedy, 2<sup>nd</sup> by T Wybranowski to appoint Jay Beugly to Parks & Recreation Committee. Roll Call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: L Sullivan **Motion 2021-131 carried.**

The new Parks & Recreation Committee is: Diane Akright, Jay Beugly, Bruce Thibodeau, Ginger Canup and Karen Beauchamp. Diane's position as Liaison is for 1 year at a time renewable each year until roll as Township Clerk ends in 2024. All other members serve a 3 year term that will expire December 2024. A special thank you to all applicants that submitted a letter of interest.

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**Public Comment:**

Clover Schlund brought up the need for a good commercial vacuum cleaner for the Wagner Room and offices in that building. The funding of the purchase has been an issue in the past as it usually comes from the General fund. Suggestion was made that it be purchased through all the departments that would be utilizing it.

(Fire/Law/Clinic/P&R). Motion was made by D Akright, 2<sup>nd</sup> by A Kennedy that we purchase a commercial sweeper not to exceed \$500, to be paid for equally by each department. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: L Sullivan **Motion 2021-132 carried.**

Brandon Schlund: Wondered if there has been any thought of widening the causeway? Discussion. Suggestion will be passed along to the Harbor Commission to be considered in future plans.

Beth Beson had a questions from last month's meeting. 1) Regarding the status of virtual meetings (see new business below) and 2) asked why at the last meeting the 2 other letters received regarding Bright Water Park were not read. Per her request, the letters in support of Bright Water Park received from Steve & Julie Barnum and Patricia Sharpe were read in their entirety.

**New Business:**

- New Contract for scrap metal recycling services: Rob Cochran, having just purchased the scrap business from James Nagy has requested to continue the contract with the township under the same parameters as the previous arrangement. A new contract has been typed up between Bois Blanc Township and Bois Blanc Island Lumber Mill and Land Services. Motion was offered by T Wybranowski, 2<sup>nd</sup> by A Kennedy to enter into the contract for scrap metal recycling with Rob Cochran (BBILM&LS). Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: L Sullivan **Motion 2021-133 carried.**
- Assessor's Position/Training: Currently have a contract with Liz for assessing. However, questions have been raised about what the township will cover for the cost of training, travel etc. for someone on the island to get their certifications to do this after Liz contract is up. (The next class is in May) Discussion. Diane will work on a possible posting and we tabled until next month.
- LMAS has a scheduled COVID vaccination clinic for 11/22/21. – 10am – 2pm
- Contract was offered up for approval for Prein & Newhoff in regard to our Airport Block Grant Snow Blower Project. Motion was offered by D Akright, 2<sup>nd</sup> by A Kennedy to authorize Brent Sharpe to sign the contract with Prein & Newhoff. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: L Sullivan **Motion 2021-134 carried.**
- A Quote from IT Right was reviewed. After the new hardware was received to allow for virtual meetings it was deemed that a different version of Microsoft Teams would be necessary to actually host meetings as apposed to what we currently have to allow us to participate in meetings. This would require a live event license (\$90) and a monthly phone minutes package (\$50) – Basically \$140/month to offer the virtual meetings. Motion was made by D Akright, 2<sup>nd</sup> by A Kennedy to table the purchase of teams and look for alternative options that might cost less. Roll call vote: Ayes: A Kennedy, T Wybranowski, B Sharpe, D Akright Nays: none Absent: L Sullivan **Motion 2021-135 carried.**
- Date for the December Board of Review was set for December 14, 2021. Board of Review shall be Linda Kimball, Lynn Turner, & Lani White. Assessor Liz Zabik will phone in to assist with any information needed. Diane will post.

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**Correspondence and Meetings : none**

There being no further business the meeting was adjourned at 8:14pm.

Respectfully Submitted,

Diane M Akright , Bois Blanc Township Clerk